



Govt. of West Bengal
Office of the Principal
Government General Degree College at Kaliganj
Debagram, Nadia

Memo No. 126

Date – 19-01-2021

E-TENDER NOTICE (Two Bid)

NIT No. WB/DHE/GGDCK/EQUIP/NIT-2/21-22

For and on behalf of **Government General Degree College at Kaliganj, the Officer-in-Charge, Government General Degree College at Kaliganj, Nadia**, invites e-Tender for obtaining the rate of equipments as per list from Manufacturer/Direct Importer/Authorized Distributors/Reputed Vendors by two cover system. Necessary earnest money to be submitted for participation in the Tender is appended in the table below.

1.	Name of Work	1. Ultralow Temperature Freezer 2. Cooling Centrifuge
2.	Name and Address of the Office	Government General Degree College at Kaliganj Near Kaliganj BDO Office and beside NH34 P.O: Debagram, District: Nadia PIN: 741137
3.	Documents to be submitted	i) Authorisation letter From Manufacturer. ii) PAN Card of the authorized signatory. iii) GST Registration certificate iv) Latest GSTR 3B and GSTR 1. iii) Trade License in the name of participating Vender. iv) Income Tax Returns submitted for the last three Financial years. v) P Tax Latest Challan/PTPC vi) Credential- (The bidder should have experience of supplying similar type of items in Govt. Colleges/ Other Govt. Origination) copy of work order or payment certificate should be uploaded.
4.	Earnest Money	Rs. 15000 (Rupees Fifteen Thousand Only) (Online Payment Mode either through NEFT/RTGS OR NET BANKING as per Finance order No 3975F(y) Dated: 28/07/2016.)



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1. For e-filing, intending bidder may download the e-tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
2. Bid shall remain valid until March 31st, 2022
3. All the prices must be quoted in INR including GST as applicable for each items.
4. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in> within the closing date of online submission.

5. Submission of Tender: The tender is to be submitted in Two Bid System Online (Technical Bid or Bid A & Financial Bid or Bid B).

(A) **Technical Bid OR Bid A:** (a). Statutory Cover Containing the following documents:

COVER "A": File containing Technical Bid only - single file with multiple scanned pages containing Statutory and My documents separately.

Technical specifications of Instrument in PDF format. Must mention Make, Model, exact features of the offered item against each point given in the specification chart). **Improper filling &/or suppression of facts/false statement will lead to disqualification and penalty in the form of permanent black listing.**

MY DOCUMENTS containing the documents mentioned in the table.

(B) Financial Bid OR Bid B

COVER "B": Separate file containing financial document only.

(a) Financial Bid: BOQ in INR (in excel sheet)

The folder marked as "Financial Bid" shall contain ALL INCLUSIVE PRICE in INR only and should include base price along with the cost of allied works and services which are to be undertaken **(like installation, delivery charges,etc. The final price inclusive of GST should be quoted, too.** However, the L1 will be determined on base price plus admissible taxes only. GST quoted will be directly remitted to Government account as per existing norms of Finance Department.

Submission of hard copy of Bid B is totally prohibited.

6. Evaluation of Tender:

During tender evaluation process, "Bid A" will be opened first. Those tenderers who would qualify the Statutory & Non-Statutory requirements on the basis of technical and



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commercial documents will be identified and “Bid B” i.e. financial bid of only those qualified bidders will be opened. The tender bid will be out rightly rejected with a forfeiture of his earnest money if it comes to the notice inviting authority during scrutiny that the credential or any other papers of a tenderer are fabricated etc. If found suitable on the basis of above pre-qualification, the tenderer quoting the lowest rate, will be considered as successful.

7. EARNEST MONEY: Payment of 2% of total quoted rate as Earnest Money Deposit (EMD) will be through Online Payment Mode either through NEFT/RTGS OR NET BANKING as per Finance order No: 3975F(y) Dated: 28/07/2016. All Bidders have to deposit Initial amount of Rs. 15,000/- (Online) during online bidding, excess amount will be deducted form L1 bidders final bill after calculating L1 price in the tender.

8. Order & Supply:

The tendering authority has the liberty to ask for **performance demonstration** of any item during any stage of the tender process, before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for the next bidder. The equipment is to be transported in such packaging so as to avoid damage to primary package of manufacturer. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

The tendering authority will be at liberty to enhance the quantity of the item tendered and the Bidder will have to consider the same while bidding as supply of the enhanced quantity will be mandatory as the original one.

9. Withdrawal /Cancellation & Purchase Policy of Tendering Authority:

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the tenderer will not be allowed. Purchase will be made subject to availability of fund and on the basis of actual requirement. Purchase will, however be made following the existing purchase policy of the Govt. of West Bengal and its amendment(s) made from time to time.

10. Payment Terms:

Payment will be made electronically by Govt. of West Bengal approved system after execution of due supply and successful installation as ordered. On being selected, the successful vendors will have to submit one application to the Officer-in-Charge, Government General Degree College at Kaliganj, stating the name of the **payee/recipient, Bank account**



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no with IFS code of the payee/recipient for making e-payment. Payment will only be released after satisfactory installation and verification of following items-

1. Supplier's invoice in original
2. Challan and installation certificate
3. Any other thing of importance on the discretion of College Authorities

11. Discretion of the College: a. College may take decision about non-purchasing of the said items even after selection of bidder due to its fund constraints. b. College may seek documents from the bidder in addition to the scanned documents sent by them at the time of uploading technical bid for verification and evaluation of tender. c. College reserves the right to relax any clause as stated hereinabove for selection of responsive vender.

12. Schedule of E-Tender process:

Date of uploading of N.I.T. Documents (online) from this end.	19-01-2022
Documents download start date (Online)	20-01-2022 AT 9 AM
Bid Submission starting (On line)	20-01-2022 AT 9 AM
Bid Submission closing (On line)	04-02-2022 AT 3 PM
Opening of Technical Proposal (Online)	07-02-2022 AT 3 PM
Opening of Financial Proposal (Online)	Notified Later

Officer-in-Charge
Government General Degree College at Kaliganj